



27th August, 2020

Dear parents and carers,

As promised last week, I am writing to you with further updates on the arrangements and procedures for the return to school for the autumn term.

I have written a parental guide to the COVID 19 adjustments to the school which is attached to this letter. The guide outlines important details of how we will reopen regarding social distancing, the curriculum, the organisation of the day and student bubbles. It is important that you review this document with your child/children so that you and they are aware of the systems and processes that we have put in place.

We are very much looking forward to re-opening and getting the students back into education but I recognise that coming back to school is a huge step for some students who may be anxious. **However, attending school in September is a legal requirement for all students.** This means that we expect everyone to attend from the Pillar Induction days onwards. If you have any further questions regarding the arrangements outlined in the booklet or you consider your child to be vulnerable, it is important that you make contact with us over the next few days. We will then be able to arrange a telephone interview or visit the site and complete a risk assessment. Please contact your child's Head of Year if you require further information.

A gentle reminder of start days/timings and entrance points for each year group below:

Year 7	Thursday 3rd September (3 days of Pillar induction)	Gates will open at 8.00am for an 8.25am start through the Pullman Gardens Entrance 2 and assemble on the Elephant playground. Lunch will be provided for all students for the first two days of school. Students will be dismissed at 3.00pm The academy will be closed for this year group on Tuesday 8th September and they will return full-time Wednesday 9th September
Year 8	Monday 7th September (1 day of Pillar induction)	Gates will open at 8.00am for an 8.25am start through the Pullman Gardens Entrance 2 and assemble on the hard court. Students will be dismissed at 3.00pm The academy will be closed for this year group on Tuesday 8th September and they will return full-time Wednesday 9th September
Year 9	Monday 7th September (1 day of Pillar induction)	Gates will open at 8.00am for an 8.25am start through the Pullman Gardens Entrance 2 and assemble by the sports hall. Students will be dismissed at 3.00pm The academy will be closed for this year group on Tuesday 8th September and they will return full-time Wednesday 9th September
Year 10	Tuesday 8th September (1 day of Pillar induction)	Gates will open at 8.30am for an 8.45am start through the Haywards Gardens Entrance 2 and assemble on the MUGA in Zone 1. Students will be dismissed from 3.20pm onwards

Year 11	Tuesday 8th September (1 day of Pillar induction)	Gates will open at 8.30am for an 8.45am start through the Haywards Gardens Entrance 2 and assemble on the MUGA in Zone 2. Students will be dismissed from 3.20pm onwards
Year 12/13	Friday 4th and Monday 7th Sept Tuesday 8th September Pillar Induction	1 to 1 Interviews – students will be designated a slot Arrive at 8.30am and go straight to form rooms through Haywards Gardens Entrance 2 Students will be dismissed at 3.20pm

Best wishes,



Ms A Downey
PRINCIPAL

Ark Putney Academy



Preparing every student to be a pillar in any community

Ark

Email: info@arkputneyacademy.org
Website: www.arkputneyacademy.org
Tel: 020 8788 3421