

Ark Putney Academy
Pullman Gardens
London
SW15 3DG



Principal: Ms Alison Downey

Preparing every student to be a pillar of any community

9 June 2020

Dear parents/carers,

The Government confirmed that from 15 June, secondary schools can offer some face-to-face teaching and support in school to year 10 and year 12 students. We are really looking forward to having students from these year groups back at school and being able to see them in person.

However, as with all secondary schools, our remote learning provision will continue to be the main form of education that students receive.

If your child is already attending our Community Classrooms for key worker and vulnerable students, they can continue to do so regardless of which year group they are in. If your child has specific health vulnerabilities, they should not come to school.

Our plans to begin providing some school-based education for years 10 and year 12 students are as follows:

Year 10

Each student in year 10 will have face to face lessons in English, Maths and Science one day per week. Some students who have been identified as being behind or sit on the grade 3/4 border will be asked to attend two days per week.

Students will be allocated follow up work from their core lessons taught in school.

Students will continue to complete remote learning for the remainder of their lessons – the only change to this will be that some subjects will be teaching new content by the end of June. Work for option subjects will be set at the beginning of the week and the expected hand-in date will be Thursday at 5.00pm

Year 12

A two hour face to face tutorial with their subject teacher on a two week rotation. **This will be in addition to the live remote learning timetable already in operation.**

We have completed a great deal of detailed work to put in place the measures needed to make school as safe as it can be for our students and staff. In line with government guidance, no more than 25 per cent of the year groups who can come to school are permitted to be in at any one time, and they must sit two metres apart from each other. Ensuring sufficient distance between students is likely to mean classes are no more than half their usual size.

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Both year groups will be inducted back into the school to ensure that they understand all of the measures that we have put in place

Year 10 – Morning session delivered on their first day back

Year 12 – Virtual Assembly 11.00am on Friday 11th June

Staggered times of the day for both year groups attending school:

Year 10		Year 12	
Time	Activity	Time	Activity
9.00	Arrive at Pullman Gdns entrance and assemble in bubbles on playground	8.45	Arrive at Haywards Gdns entrance and assemble in bubbles on the 3G pitch
9.10	Collected from designated bubble area for lesson 1 by staff /handwashing on route to lesson	9.00	Collected by staff to move to lesson and hand washing on route
10.40	Brought down to break Handwashing/toilet and social time	11.00	End of lesson – escorted off site by staff via Haywards Gdns Student to return home to engage in remote learning and live remote lessons
11.00	Collected from designated bubble area to handwashing on route to lesson 2		
12.30	Escorted to lunch /handwashing and toilet Sit in designated seating		
12.55	Collected from designated bubble area for handwashing on route to lesson 3		
2.30 - 2.40	Staggered dismissal from lesson by SLT Students brought to Pullman Gdns gate by staff – students must disperse immediately		

On Thursday 11 June we will be sending you the following further information:

- 1 A bespoke timetable for your child
- 2 A handbook that outlines expectations and a revised culture and ethos policy
- 3 A link to a health and safety social distancing video that is bespoke to APA



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Please note the following important points that are outlined in greater detail in the handbook:

- **Lunch will not be provided for students and there will not be any facility to buy lunch.** Families in receipt of Free School Meals must use their allocated voucher money to provide lunch for their child. All year 10 students should bring a packed lunch that they must not share with other students and a water bottle.
- Students are expected wear school uniform at all times, including a blazer and tie. The only concession to our uniform policy is that students are allowed to wear trainers. Sixth form need to be dressed for business as in a normal school day
- Students will always be in the same classroom and will only share toilet facilities with students from their bubble
- Students do not need to bring any equipment into school as this will be provided (the exception to this is calculators in the sixth form).
- All students will have an allocated desk in their classroom. Their equipment will remain at their desk and will only be touched by them. Any work booklets that are taken home cannot be returned to school.
- Students must travel to and from school individually, observing social distancing rules.
Where possible, students should make plans to walk or cycle to school. Where it is unavoidable, students should take public transport but must wear a facial covering
Once dismissed, students must leave the vicinity of the site and travel home immediately
- Parents cannot access the site for health and safety reasons. All parental meetings will be held over the telephone. If, as a last resort, a face to face parental meeting is required, it must be by prior appointment
- Face masks are strongly discouraged as we have put in place clear social distancing rules

We all have a role to play to stop the spread of infection and we must all continue to follow the NHS guidance. If any student has symptoms of Coronavirus, however mild, **they must not come to school.** If a student shows any symptoms at school, we will contact their parents or carers so we can send them home. Anyone with symptoms must self-isolate and **stay at home** for at least 7 days from when the symptoms started **and they should immediately arrange to have a Coronavirus test.** Everyone in the household of someone with symptoms must **stay at home for 14 days, or until they receive a negative test result** - they should not go to work, school or use public transport or taxis. Nobody should go out even to buy food or other essentials, and any exercise must be taken at home.

If a student's test is negative, they can come back to school. If the test is positive, they cannot come back to school until they have recovered, the minimum time they must stay at home **is 7 days.** If your child has a Coronavirus test, **you must let us know the result as soon as possible.** If the test is positive, we will need to advise everyone in their class group to stay home for 14 days.

At school, we will make sure that students follow the strict hygiene measures required and that they wash their hands often. Please make sure that your child understands how important it is for everyone to wash their hands regularly for 20 seconds using soap and water and that they cough and sneeze safely into a tissue or their elbow.

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This has been a very unsettling time for everyone. We know that some of our students may be anxious about coming back into school, some may have had relatives who have been ill with the virus, others may have been bereaved. We will do our very best to make sure that all students are supported and enjoy returning to doing some learning at school. Please do let us know if your child might need some extra help and support.

Our teachers and school staff have worked incredibly hard to put all of the measures needed in place to make our school safe, we really appreciate your patience and understanding whilst we make our plans. If you need any further information, please let me know, I look forward to seeing some children back at school very soon. In the meantime, please do encourage your child to continue with their home learning.

Kind regards

A handwritten signature in black ink, appearing to read 'Alison Downey', with a long horizontal stroke extending to the right.

Alison Downey
Principal

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